

CERTIFICATION OF TIP INCOME

To be completed by any adult household member working in a service industry position where tip income is expected.

Household Name: _____ Unit No. _____

Development Name: _____

Effective Date: _____ ☐ Initial Certification ☐ Recertification

I, _____, understand that I have applied for occupancy at an Affordable Housing development governed by the rules of the Housing Tax Credit (HTC) program. I further understand that this Program requires me to certify all of my income, assets and eligibility information as part of determining my eligibility AND that my employment status has a direct impact on my eligibility.

I am currently employed as a _____ (position) for
_____ (employer).

- a. I ☐ do / ☐ do not receive tips or gratuities at this job.
- b. I average \$_____ per ☐ day OR ☐ week in tips/gratuities received.
- c. All tips ☐ are/ ☐ are not reported to the employer.
- d. The average amount of unreported tips/gratuities received is \$_____ per ☐ day OR ☐ week. This amount ☐ is / ☐ is not included in line b above.

Under penalty of perjury, I certify that the information presented in this affidavit is true and accurate to the best of my knowledge. I further understand that providing false representations herein constitutes an act of fraud. False, misleading or incomplete information may result in the termination of my lease agreement.

Signature of Applicant/Tenant

Printed Name of Applicant/Tenant

Date